

Office of Student Financial Services  
 Federal Work-Study Program

## 2024-2025 FWS Bi-Weekly Payroll Schedule

| Pay Period Number | Pay Period Begin date | Pay Period End date | ***Student<br>Online Timesheet Submission Due Date (11:59 pm) | Supervisor<br>Online Timesheet approval Due Date (11:59 pm) | Pay Date   |
|-------------------|-----------------------|---------------------|---------------------------------------------------------------|-------------------------------------------------------------|------------|
| 8                 | 8/25/2024             | 9/7/2024            | 9/8/2024                                                      | 9/9/2024                                                    | 9/19/2024  |
| 9                 | 9/8/2024              | 9/21/2024           | 9/22/2024                                                     | 9/23/2024                                                   | 10/3/2024  |
| 10                | 9/22/2024             | 10/5/2024           | 10/6/2024                                                     | 10/7/2024                                                   | 10/17/2024 |
| 11                | 10/6/2024             | 10/19/2024          | 10/20/2024                                                    | 10/21/2024                                                  | 10/31/2024 |
| 12                | 10/20/2024            | 11/2/2024           | 11/3/2024                                                     | 11/4/2024                                                   | 11/14/2024 |
| 13                | 11/3/2024             | 11/16/2024          | 11/17/2024                                                    | 11/18/2024                                                  | 11/27/2024 |
| 14                | 11/17/2024            | 11/30/2024          | 12/1/2024                                                     | 12/2/2024                                                   | 12/12/2024 |
| 15                | 12/1/2024             | 12/14/2024          | 12/15/2024                                                    | 12/16/2024                                                  | 12/26/2024 |
| 16*               | 12/15/2024            | 12/28/2024          | 12/29/2024                                                    | 12/30/2024                                                  | 1/9/2025   |
| 17                | 12/29/2024            | 1/11/2025           | 1/12/2025                                                     | 1/13/2025                                                   | 1/23/2025  |
| 18                | 1/12/2025             | 1/25/2025           | 1/26/2025                                                     | 1/27/2025                                                   | 2/6/2025   |
| 19*               | 1/26/2025             | 2/8/2025            | 2/9/2025                                                      | 2/10/2025                                                   | 2/20/2025  |
| 20                | 2/9/2025              | 2/22/2025           | 2/23/2025                                                     | 2/24/2025                                                   | 3/6/2025   |
| 21**              | 2/23/2025             | 3/8/2025            | 3/9/2025                                                      | 3/10/2025                                                   | 3/20/2025  |
| 22                | 3/9/2025              | 3/22/2025           | 3/23/2025                                                     | 3/24/2025                                                   | 4/3/2025   |
| 23                | 3/23/2025             | 4/5/2025            | 4/6/2025                                                      | 4/7/2025                                                    | 4/17/2025  |
| 24                | 4/6/2025              | 4/19/2025           | 4/20/2025                                                     | 4/21/2025                                                   | 5/1/2025   |
| 25                | 4/20/2025             | 5/3/2025            | 5/4/2025                                                      | 5/5/2025                                                    | 5/15/2025  |
| 26                | 5/4/2025              | 5/17/2025           | 5/18/2025                                                     | 5/19/2025                                                   | 5/29/2025  |
| 1                 | 5/18/2025             | 5/31/2025           | 6/1/2025                                                      | 6/2/2025                                                    | 6/12/2025  |
| 2                 | 6/1/2025              | 6/14/2025           | 6/15/2025                                                     | 6/16/2025                                                   | 6/26/2025  |
| 3                 | 6/15/2025             | 6/28/2025           | 6/29/2025                                                     | 6/30/2025                                                   | 7/10/2025  |
| 4                 | 6/29/2025             | 7/12/2025           | 7/13/2025                                                     | 7/14/2025                                                   | 7/24/2025  |
| 5                 | 7/13/2025             | 7/26/2025           | 7/27/2025                                                     | 7/28/2025                                                   | 8/7/2025   |
| 6                 | 7/27/2025             | 8/9/2025            | 8/10/2025                                                     | 8/11/2025                                                   | 8/21/2025  |

\*\*\* Submission of timesheets after the student online due dates, will not be processed until the next payroll period.

\* Due to holidays, students and supervisors will have limited time to submit timesheet online during **Pay Periods 16 & 19.**

### Fall 2024:

Session 1 Begins 09/05/2024  
 Session 1 Ends 12/14/2024  
 Session 2 Begins 01/06/2025  
 Session 2 Ends 02/27/2025

### Spring 2025:

Session 1 Begins 03/06/2025  
 Session 1 Ends 06/16/2025  
 Session 2 Begins 06/21/2025  
 Session 2 Ends 08/10/2025

**\*\*NOTE:** Students may work in-between Session 1 & Session 2, however students may not work in-between the Fall 2024 & Spring 2025 semesters from 2/28/2025– 3/5/2025.