

2024-2025 FWS Bi-Weekly Payroll Schedule

Pay Period Number	Pay Period Begin date	Pay Period End date	***Student Online Timesheet Submission Due Date (11:59 pm)	Supervisor Online Timesheet approval Due Date (11:59 pm)	Pay Date
8	8/25/2024	9/7/2024	9/8/2024	9/9/2024	9/19/2024
9	9/8/2024	9/21/2024	9/22/2024	9/23/2024	10/3/2024
10	9/22/2024	10/5/2024	10/6/2024	10/7/2024	10/17/2024
11	10/6/2024	10/19/2024	10/20/2024	10/21/2024	10/31/2024
12	10/20/2024	11/2/2024	11/3/2024	11/4/2024	11/14/2024
13	11/3/2024	11/16/2024	11/17/2024	11/18/2024	11/27/2024
14	11/17/2024	11/30/2024	12/1/2024	12/2/2024	12/12/2024
15	12/1/2024	12/14/2024	12/15/2024	12/16/2024	12/26/2024
16*	12/15/2024	12/28/2024	12/29/2024	12/30/2024	1/9/2025
17	12/29/2024	1/11/2025	1/12/2025	1/13/2025	1/23/2025
18	1/12/2025	1/25/2025	1/26/2025	1/27/2025	2/6/2025
19*	1/26/2025	2/8/2025	2/9/2025	2/10/2025	2/20/2025
20	2/9/2025	2/22/2025	2/23/2025	2/24/2025	3/6/2025
21**	2/23/2025	3/8/2025	3/9/2025	3/10/2025	3/20/2025
22	3/9/2025	3/22/2025	3/23/2025	3/24/2025	4/3/2025
23	3/23/2025	4/5/2025	4/6/2025	4/7/2025	4/17/2025
24	4/6/2025	4/19/2025	4/20/2025	4/21/2025	5/1/2025
25	4/20/2025	5/3/2025	5/4/2025	5/5/2025	5/15/2025
26	5/4/2025	5/17/2025	5/18/2025	5/19/2025	5/29/2025
27	5/18/2025	5/31/2025	6/1/2025	6/2/2025	6/12/2025
1	6/1/2025	6/14/2025	6/15/2025	6/16/2025	6/26/2025
2	6/15/2025	6/28/2025	6/29/2025	6/30/2025	7/10/2025
3	6/29/2025	7/12/2025	7/13/2025	7/14/2025	7/24/2025
4	7/13/2025	7/26/2025	7/27/2025	7/28/2025	8/7/2025
5	7/27/2025	8/9/2025	8/10/2025	8/11/2025	8/21/2025

***** Submission of timesheets after the student online due dates, will not be processed until the next payroll period.**

* Due to holidays, students and supervisors will have limited time to submit timesheet online during **Pay Periods 16 & 19.**

Fall 2024:

Session 1 Begins 09/05/2024
Session 1 Ends 12/14/2024
Session 2 Begins 01/06/2025
Session 2 Ends 02/27/2025

Spring 2025:

Session 1 Begins 03/06/2025
Session 1 Ends 06/16/2025
Session 2 Begins 06/21/2025
Session 2 Ends 08/10/2025

****NOTE:** Students may work in-between Session 1 & Session 2, however students may not work in-between the Fall 2024 & Spring 2025 semesters from 2/28/2025– 3/5/2025.